



PATRICK OGAWA
ACTING EXECUTIVE OFFICER

COUNTY OF LOS ANGELES BOARD OF SUPERVISORS

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MEMBERS OF THE BOARD

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January 19, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

CONFLICT OF INTEREST AND DISCLOSURE CODES (ALL DISTRICTS) (3-VOTES)

SUBJECT

Approval of Conflict of Interest and Disclosure Codes.

IT IS RECOMMENDED THAT THE BOARD:

Approve the Conflict of Interest and Disclosure Codes for the; Agricultural Commissioner/Weights and Measures; Cerritos Community College District; Department of Community and Senior Services; Department of Regional Planning; Foothill Workforce Investment Board; Green Dot Public Schools; and Santa Clarita Community College District and recognize the dissolution of the Los Angeles Convention and Exhibition Center Authority Commission effective November 19, 2015, and abolishment of their conflict of interest code to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In accordance with the Political Reform Act of 1974, the Board of Supervisors is the code reviewing body for Los Angeles County.

Pursuant to Government Code Section 87300, every local government agency must adopt and promulgate a Conflict of Interest and Disclosure Code. The Board of Supervisors must approve the code before it can take effect.

Pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness/Fiscal Sustainability.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which individuals in designated positions are required to disclose financial interests at a level appropriate to their decision-making authority.

Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 87300, the code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below.

SUBSTANTIVE CHANGES:

(Agricultural Commissioner/Weights and Measures)

- Exhibit "A", wording is modified within Category 1.
- Deletes one (1) position from the code due to the position being transferred to Public Health.
- Adds Administrative Assistant I (Administrative Services); Staff Assistant II; Agricultural Inspector III; and Inspector of Weights and Measures II to the code.

(Cerritos Community College District)

- Exhibit "A", Section A, (a) the wording is modified.
- Exhibit "A", Section A, (b) the wording is modified.
- Exhibit "A", Section B, Category 1, (a), the wording is modified.
- Exhibit "A", Section B, Category 1, (b), the wording is modified.
- Exhibit "A", Section B, Category 2, the wording is modified.
- Exhibit "A", Section B, Category 3, the wording is modified.
- Deletes Chief of Police Services; Dean of Admissions, Records & Services; Dean of Disabled Student Program and Services; Dean of Student Support Services; Dean of Student Services (Activities); and Dean of Institutional Effectiveness, Research & Planning (aka Director of Research and Planning) due to reorganization.
- Changes the titles of two (2) positions.

(Department of Community and Senior Services)

- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "A" the wording is modified within Category 5.
- Exhibit "B" the wording is modified within the footnote for Consultants and New Positions.
- Deletes Assistant Director (Human Relations Commission); Division Chief; Ombudsman; and Community Service Liaison (Assistant Ombudsman/Executive Assistant) due to reclassification and reorganization.
- Changes the title of one (1) position.
- Adds Administrative Deputy II; Departmental Finance Manager II; Administrative Services Manager III; Human Services Administrator I; Management Analyst; Database Administrator; Principal Information System Analyst; and Senior Information System Analyst I to the code.

(Department of Regional Planning)

- Exhibit "A", wording is modified within Category 1.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments.
- Exhibit "A" the wording is modified within Category 5.
- Exhibit "B" the wording is modified within the footnote for Consultants and New Positions.
- Changes the titles of three (3) positions.

(Foothill Workforce Investment Board)

- Changes the name of the agency to Foothill Workforce Development Board.
- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A" is modified with the definitions for income to include gifts, loans and travel payments, and agency titles have been abbreviated for clarification.
- Exhibit "B" the wording is modified within the footnote for Consultants and New Positions.
- Changes the title of one (1) position.

(Green Dot Public Schools)

- Changes the name of the agency to Green Dot Public Schools California.
- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", wording is modified within Category 1.
- Exhibit "A" the wording is modified within Category 6.
- Deletes President and Chief Academic Officer; Chief Executive Officer; Vice President of Finance & Business Affairs; Chief Information Officer; Director of Real Estate Development; Vice President of Human Capital; After School Program Coordinator; Director of Security; and Vice President of Information Technology due to reorganization.
- Adds President and Chief Executive Officer; Chief Academic officer; Chief Talent Officer; Vice President of Advancement; and Cluster Business Managers to the code.

(Santa Clarita Community College District)

- The Incorporation page has been modified to reflect those positions which will file directly with the Executive Office.
- Exhibit "A", wording is modified within Category 1.
- Deletes Marketing Director, District Communication & Marketing from the code due to reorganization.
- Changes the titles of three (3) positions.

DISSOLVED AGENCY:

(Los Angeles Convention & Exhibition Center Authority Commission)

- Recognize the dissolution of the Los Angeles Convention & Exhibition Center Authority Commission and the abolishment of their conflict of interest code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 by requiring the individuals designated in each agency's code to disclose appropriate economic interests.

Respectfully submitted,



PATRICK OGAWA

Acting Executive Officer, Board of Supervisors

PO:kw

Enclosures

c: Chief Executive Officer
County Counsel

Conflict of Interest Code
of the

AGRICULTURAL COMMISSIONER/WEIGHTS & MEASURES

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the department head; or his or her designee. The department shall make and retain a copy of all statements filed by its Agricultural Commissioner/Director of Weights & Measures and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The department shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

AGRICULTURAL COMMISSIONER/ WEIGHTS & MEASURES

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Persons in this category shall disclose all investments and business positions in and income (including gifts, loans and travel payments) from the production, brokerage, processing or marketing of fruit, nut, vegetable, forage, seed, field, nursery, egg, and, honey corps; and/or from the manufacture, sale, advising for use, or use of any pesticide, repellent, or control device for commercial or agricultural use; and/or from the clearing of rubbish, debris, brush, weeds, and other fire or health hazards from vacant lots.

AGRICULTURAL COMMISSIONER/ WEIGHTS & MEASURES

EXHIBIT "A" (Continued)

CATEGORY 6

Persons in this category shall disclose all investments and business positions in and/or income (including gifts, loans and travel payments) from businesses:

- A. Using any weighing or measuring (liquid, linear, count, time) device for commercial purposes.
- B. Engaged in adjusting, servicing, repairing, or installing commercial weighing or measuring (liquid, linear, count, time) devices.
- C. Engaged in the packaging, distribution, or labeling of any commodity for sale, which falls under the jurisdiction of the Business and Professions Code of California pertaining to weights and petroleum products.

CATEGORY 7

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Agricultural Commissioner/Director of Weights & Measures or his or her designee of the agency. (See footnote for clarification.)

AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Agricultural Commissioner/Director of Weights & Measures	1, 2, 3
Chief Deputy, Agricultural Commissioner/Weights & Measures	1, 2, 3
Chief, Administrative Services	1, 2, 3
Deputy Director, Agricultural Commissioner/Weights & Measures	1, 2, 3
Deputy Agricultural Commissioner/Sealer	1, 4
Information Technology Supervisor	4
Departmental Finance Manager I	1, 4
Departmental Human Resources Manager I	2, 3
Administrative Assistant I (Administrative Services)	4
Administrative Assistant III	4
Staff Assistant II	4
Staff Assistant III	4
Agricultural/Weights and Measures Inspector I, II, III	5, 6
Agricultural Inspector III	5, 6
Inspector of Weights and Measures II	5, 6
Consultants/New Positions*	7

AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES

EXHIBIT "B" (Cont'd)

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Agricultural Commissioner/Director Weights and Measures or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Agricultural Commissioner/Director Weights and Measures or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

CERRITOS COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and President/Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

The Conflict of Interest Code and all amendments thereto shall be approved by the Board of Trustees of the agency.

CERRITOS COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

DISCLOSURE CATEGORIES

A. Officials Who Manage Public Investments

Subject to the provisions of Government Code sections 87200 through 87210, an official in this category shall disclose:

- (a) Interests in real property located within the jurisdiction of the District. Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.
- (b) All business positions, investments, and income (gifts, loans and travel payments).

B. Designated Employees

Category 1: Designated employees whose duties are broad and indefinable.

A designated employee in this category shall disclose:

- (a) Interests in real property located within the jurisdiction of the District. Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.
- (b) All business positions, investments, and income (gifts, loans and travel payments) from persons and sources which plan to do business, are currently doing business, or have done business within the jurisdiction of the District during the previous two (2) years.

Category 2: Designated employees whose duties involve contracting or purchasing.

A designated employee in this category shall disclose:

All investments and business positions in business entities, income (gifts, loans and travel payments) from sources of the type which plan to do business, are currently doing business, or have done business with the District or College within the previous two (2) years and which provide services, supplies, materials, machinery or equipment of the type utilized by the District.

CERRITOS COMMUNITY COLLEGE DISTRICT

EXHIBIT "A" (Continued)

Category 3: Designated employees whose decisions may affect real property interests.

A designated employee in this category shall disclose:

All Investments and business positions in business entities, income (gifts, loans and travel payments) from sources of the type which plan to do business, are currently doing business, or have done business with the District or College within the previous two (2) years and which engage in land development, construction or the acquisition, lease or sale of real property, and all interests in real property located within the jurisdiction of the District.

CERRITOS COMMUNITY COLLEGE DISTRICT

Exhibit B

DESIGNATED OFFICIALS AND EMPLOYEES

- 1.0** It has been determined that the following designated officials and employees make or participate in the making of decisions which may foreseeably have a material effect on financial interests.

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Members of the Board of Trustees

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Fiscal Services	2
Director of Information Technology	2
Director of Physical Plant & Construction Services	2, 3
Director of College Relations, Public Affair and Governmental Relations	2
Director of Purchasing and Contract Administration	2, 3
Executive Director of Foundation & Community Advancement	2
Superintendent/President	1
Vice President of Academic Affairs/Assistant Superintendent	1
Vice President of Business Services/Assistant Superintendent	1
Vice President of Human Resources/Assistant Superintendent	1
Vice President of Student Services/Assistant Superintendent	1

CERRITOS COMMUNITY COLLEGE DISTRICT

EXHIBIT B (Continued)

Consultants/New Positions*

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent/President or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent/President or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81001.)

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to CCCD which could affect a financial interest of the individual shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act’s exceptions to the definition of consultant.

EFFECTIVE DATE:

Conflict of Interest Code
of the

COMMUNITY & SENIOR SERVICES, DEPARTMENT OF

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

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Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Department head; or his or her designee. The Department shall make and retain a copy of all statements filed by its Director, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The Department shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

COMMUNITY & SENIOR SERVICES, DEPARTMENT OF

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Director or his or her designee of the agency. (See footnote for clarification)

COMMUNITY & SENIOR SERVICES, DEPARTMENT OF

EXHIBIT "A" (CONTINUED)

CATEGORY 6

Persons in this category shall disclose all investments and business positions in and/or income (including gifts, loans and travel payments) received from community based agencies, private schools, corporations, or private sector entities who receive or compete for Federal, State, or County funds to operate programs which serve senior citizens, unemployed persons, refugees, victims of crime, violence, and child abuse, and/or designed to prevent juvenile delinquency, hunger, or malnutrition.

CATEGORY 7

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Community & Senior Services Employee, any representative or association of such employee; and business positions or income (including gifts, loans and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

COMMUNITY AND SENIOR SERVICES, DEPARTMENT OF

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director	1, 2, 3
Chief Deputy Director	1, 2, 3
Assistant Director	1, 2, 3
Administrative Deputy II	1, 2, 3
Administrative Services Manager I	4, 6
Administrative Services Manager II	4, 7
Administrative Services Manager III	4, 6
Chief Community Services Analyst	4, 6
Commissioners, Human Relations	4
Community Center Director I, II	4, 6
Consultants/New Positions*	5
Departmental Finance Manager II	4, 6, 7
Departmental Human Resources Manager II	4, 7
Executive Assistant	4, 6
Fiscal Officer I	4, 6
Fiscal Officer II	4, 6
Human Services Administrator I	4, 6
Human Services Administrator II, III	4, 6
Information Systems Supervisor II	4, 6
Information Technology Manager I	4, 6

COMMUNITY AND SENIOR SERVICES, DEPARTMENT OF

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Management Analyst	4, 6
Program Manager, CS	4, 6
Project Supervisor, CS	4, 6
Data Administrator	4
Principal Information System Analyst	4
Senior Information System Analyst I	4

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

REGIONAL PLANNING DEPARTMENT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

REGIONAL PLANNING DEPARTMENT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

REGIONAL PLANNING DEPARTMENT

EXHIBIT "A"

CATEGORY 6

Persons in this category shall report real property, investments and business positions in or income (including gifts, loans and travel payments) from businesses subject to the Los Angeles County Zoning and Subdivision Code. This shall include businesses involved in land speculation or development for purposes of subdivision, grading or development; any consultants, engineering, architectural, legal, financial, and expediting or other firms preparing and/or submitting plans and reports for consideration by the Regional Planning Department or Commission.

REGIONAL PLANNING DEPARTMENT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Planning	1, 2, 3
Chief Deputy Director	1, 2, 3
Deputy Director	1, 2, 3
Administrative Deputy, Regional Planning	1, 2, 3
Assistant Administrator	1, 2, 3
Supervising Regional Planner	1, 2, 3
Regional Planner II	1, 2, 3
Regional Planner II (Section Head of Strategic Planning)	2, 3
Departmental Human Resources Manager I	2, 3
Information Technology Manager I	4
Departmental Finance Manager I	4
Geographic Information Systems (GIS) Manager II	4
Principal Geographic Information Systems Analyst	4
Senior Geographic Information Systems Analyst	4
Head Staff Services	4
Principal Regional Planning Assistant	6
Senior Regional Planning Assistant	6
Regional Planning Assistant II	6
Senior Land Division Specialist	6
Senior Biologist	6

REGIONAL PLANNING DEPARTMENT

EXHIBIT "B" (Cont'd)

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Biologist	6
Consultants/New Positions*	5

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Director of Planning or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director of Planning or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

FOOTHILL WORKFORCE DEVELOPMENT BOARD

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Executive Director/Administrator and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

FOOTHILL WORKFORCE DEVELOPMENT BOARD

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose investments, business positions and income (including gifts, loans and travel payments) from:

- A. Business entities located in Los Angeles County whose primary activity is to train persons for employment with other entities.
- B. Employment agencies located in Los Angeles County.
- C. Any business entity that employs, or plans to employ persons who have received Workforce Investment Act (WIA) training for which the WDB was responsible where the total number of such persons employed by the business entity during any 12-month period exceeds 20% of the total work force of the entity.

CATEGORY 2

Persons in this category shall disclose annual income (including gifts, loans and travel payments), investments, or business positions with business entities that receive, or plan to receive, contracts from the WDB directly, or through any of its service providers, for the training or placement of persons under any Workforce Investment Act.

CATEGORY 3

Persons in this category shall disclose interests in real property in the service delivery area which were acquired by, leased, or otherwise used by any agency receiving funds under the jurisdiction of the WDB.

CATEGORY 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

FOOTHILL WORKFORCE DEVELOPMENT BOARD

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
WDB Member	1, 2, 3
Executive Director/Administrator	1, 2, 3
Consultants/New Positions*	4

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director/Administrator or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director/Administrator or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
Of the

GREEN DOT PUBLIC SCHOOLS CALIFORNIA

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of Green Dot Public Schools **California** (the "Agency") by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of the agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Agency head, or his or her designee. The Agency shall make and retain a copy of all statements filed by its President and Chief Executive Officer and members of its Board of Directors and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The Agency shall retain the originals of statements for all other Designated Positions named in the Agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

GREEN DOT PUBLIC SCHOOLS CALIFORNIA
EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Green Dot Public Schools California employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

GREEN DOT PUBLIC SCHOOLS CALIFORNIA
EXHIBIT "A" (Cont'd)

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote in Exhibit "B" for clarification.)

GREEN DOT PUBLIC SCHOOLS CALIFORNIA
EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Directors	1, 2, 3
President and Chief Executive Officer	1, 2, 3
Chief Academic Officer	1, 2, 3
Chief Financial Officer	1, 2, 3
Chief Talent Officer	1, 2, 3
Vice President of Advancement	4
Procurement Manager	4
Cluster Business Managers	4
Principals	4
Consultants/New Positions*	6

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The President and Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The President and Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
Of the

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and its Chancellor (Chief Executive Officer of the District) and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from any Santa Clarita Community College District employee, representative or association of such employee and business positions or income (including loans, gifts, and travel payments) from any entity owned or controlled by such employee's spouse or other financial dependent.

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "A"

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Chancellor. (See footnote for clarification.)

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees	1, 2, 3
Chancellor (Chief Executive Officer of the District)	
Assistant Superintendent/Vice President, Business	1, 2, 3
Assistant Superintendent/Vice President, Instruction	1, 2, 3
Assistant Superintendent/Vice President, Institutional Development, Technology and Online Services	1, 2, 3
Assistant Superintendent/Vice President, Student Services	2, 3
Assistant Superintendent/Vice President, Human Resources	2, 3
Vice President, Public Information, Advocacy & External Relations	4
Vice President, Facilities Planning, Operations and Construction	1, 4
Dean, Canyon Country Campus	2, 3
Controller	2, 3
Director, Contracts, Procurement and Risk Management	4
Dean, Fine and Performing Arts	2, 3
Managing Director, Santa Clarita Performing Arts Center	2, 3
Director, Information Technology	4
Director, Financial Aid	5
Director, District Safety	4
Director, Small Business Development Center (SBDC)	4
Director, Employee Training Institute (ETI)	4

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director, Center for Applied Competitive Technologies (CACT)	4
Dean, Career Technical Education	4
Dean, Economic Development	4
Dean, Education Technology, Learning Resources & Distance Education	4
Associate Vice President, Academic Affairs	2, 3
Chief Operational Officer, COC Foundation/Interim Director, University Center	2, 3
Division Dean, Allied Health & Public Safety	2,3
Assistant Dean, Allied Health & Public Safety / Director, Nursing Programs	2, 3
Division Dean, Social Science and Business	2, 3
Dean, Enrollment Services	2, 3
Dean, Early Childhood Education, Teacher Training Programs, Community Education & Non Credit	2, 3
Division Dean, Mathematics, Sciences & Engineering	2, 3
Director, MESA	4
Director, Disabled Students Programs & Services	4
Director, Matriculation	4
Director, NSF-CREATE Regional Center	4
Welding Professor	4
Director, EOPS/CARE	4
Adjunct Professor, Early Childhood Education (ECE)	4

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
NSF CREATE Renewable Energy Center Manager (70%)	4
Family Studies and Early Childhood Education Professor	4
Director, Student Health Center	4
*Consultants (e.g. Lawyers, Architects, Construction Managers) /New Positions	6

* Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Chief Executive Officer or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chief Executive Officer or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE:

Conflict of Interest Code
of the

**LOS ANGELES CONVENTION AND EXHIBITION CENTER
AUTHORITY COMMISSION**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section
18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Commissioners and Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**LOS ANGELES CONVENTION AND EXHIBITION CENTER
AUTHORITY COMMISSION**

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose any interest in or income from real property located within a two mile radius of the Los Angeles Convention and Exhibition Center, or a two mile radius of any proposed location of an additional facility to be under the jurisdiction of the authority; any investment and business position in or income (including gifts, loans and travel payments) from any person or business entity which is or during the past twelve months was a tenant or licensee of the authority; and any person who is or during the past twelve months was employed by the authority or who applied for such employment during said period.

CATEGORY 2

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Executive Director or his or her designee of the agency. (See footnote for clarification.)

**LOS ANGELES CONVENTION AND EXHIBITION CENTER
AUTHORITY COMMISSION**

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Commissioners	1
Executive Director	1
Consultants/New Positions*	2

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE: 12/17/2014